



Alabama Security Regulatory Board
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MINUTES
Board Meeting
Thursday, December 15, 2011

A meeting of the Alabama Security Regulatory Board was called to order at 1:30 p.m. on Thursday, December 15, 2011, at the Alabama Attorney General's office, 501 Washington Avenue, Montgomery, Alabama, in order to conduct business. The following Board members were in attendance: Mr. Burke Swearingen (Chair); Ms. Carol Dodgen (Vice Chair), Sid Lockhart and Doyle LeMaster. Board member absent was Mr. Kevin Murphy. Also in attendance were Mr. Keith E. Warren (Executive Director), Mr. Todd Hughes (Board Counsel), Mr. Randy Barrows (Executive Assistant), and Ms. Renee' Reames (Executive Secretary to Mr. Warren). A quorum was present.

Public Notice of this regularly scheduled meeting and the change in meeting location, was submitted to the Secretary of State's web site at www.sos.alabama.gov in accordance with the requirements of the Alabama Open Meetings Act, and advertised on the Board's web site, www.asrb.alabama.gov.

The minutes of the October 20, 2011 meeting were presented for the Board members review prior to the meeting. Mr. LeMaster made a motion to accept the meeting minutes as presented. The motion was seconded by Ms. Dodgen and unanimously approved by the Board.

Mr. Warren presented the Executive Director's Report, to include revenue and expense totals and fund balance, which included carry-over funds from the 2011 fiscal year (report dated December 15, 2011 is included in the Board's official Book of Minutes). Mr. Warren reported that the budget for 2012 fiscal year totaled \$101,000. He also reported on the total number of active licensees, licensed certified trainers and licensed companies.

Mr. Warren reported that Warren & Company will be moving by year-end to their new office and the next Board meeting will be held at the new location.

Mr. Swearingen indicated that the annual election of officers was due. Mr. LeMaster made a motion to re-elect Mr. Swearingen as Chair and Ms. Dodgen as Vice-Chair. Mr. Lockhart seconded the motion and unanimously approved by the Board.

Mr. Swearingen reported that Chief Murphy's Board term expired September 16, 2011. Mr. Warren reported that a request for reappointment was submitted and following a lapse of 60 days without appointment by the appointment authority, the Board may make the appointment to fill the vacancy. Mr. Lockhart made a motion to reappointment Mr. Kevin Murphy to the Board for a term of three (3) years. The motion was seconded by Ms. Dodgen and unanimously approved by the Board.

Mr. Swearingen reported that the Training Committee continued to work hard on the proposed rules; however, circumstances prevented a final draft being presented to the Board. Mr. Swearingen indicated that the adoption of proposed rules would be deferred to the next meeting. He thanked the Training Committee for their hard work.

The Board discussed the proposed Conduct of Training rule and continuing education hours. The Board unanimously concurred that the time spent taking the exam would be counted as part of the accrued continuing education hours .

The Board also discussed the proposed rule, Training: Less Lethal Weapon, and asked Mr. Warren to verify and report at the next meeting if modifying the application forms would require publication notice through the Legislative Reference Service.

Mr. Swearingen presented the proposed 2012 Board meeting dates for approval. There were no opposition to the proposed dates. The Board meetings will begin at 1:30 p.m. and the 2012 meeting schedule will be posted on the Board's website and the Secretary of State website, in accordance with the Alabama Open Meetings Act.

Mr. Swearingen reported that a copy of HB 495 had been provided to the Board members prior to the meeting for their review. He indicated that this Bill had been presented at the last legislative session and Mr. Warren will seek sponsorship in the upcoming legislative session.

Mr. Swearingen reported that Vet Secure America had submitted their training curriculum, which was used prior to 2009 to train their staff. Mr. LeMaster made the motion to approved the training curriculum as presented. The motion was seconded by Ms. Dodgen and unanimously approved by the Board.

Mr. Barrows reported that the licensing database was being developed, and upon completion, licenses would be printed and issued.

The next meeting of the Board is scheduled January 12, 2012 at 1:30 p.m.

There being no further business, Mr. Lockhart made the motion to adjourn the meeting at 1:55 p.m. Mr. LeMaster seconded the motion and unanimously approved by the Board.

Respectfully Submitted,

Burke Swearingen
Chair


Keith E. Warren
Executive Director