



**Alabama Security Regulatory Board**  
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**MINUTES**  
**Board Meeting**  
**Thursday, August 10, 2017**

The Alabama Security Regulatory Board met on Thursday, August 10, 2017, at its office located at 2777 Zelda Road, Montgomery, Alabama, to conduct business. The following Board members were in attendance: Mr. Kevin Murphy (Chair), Ms. Stephanie Ortel (Vice Chair), Mr. Burke Swearingen (member), Ms. Debra Davis (member) and Sheriff Ben Bates (member). Also in attendance were Mr. Keith E. Warren (Executive Director), Mr. Cameron McEwen (General Counsel), Mr. Randy Barrows (Administrator), Mr. Mike James (Investigator/Inspector) and Ms. Renee' Reames (Executive Secretary to Mr. Warren and serving as recording secretary). The meeting was called to order at 1:41 p.m. by Mr. Murphy, Board Chair.

The meeting was advertised on the Board's web site, [www.asrb.alabama.gov](http://www.asrb.alabama.gov), and the Secretary of State's website, [www.sos.alabama.gov](http://www.sos.alabama.gov), in accordance with requirements of the Alabama Open Meetings Act.

The minutes from May 11, 2017, Board meeting were presented for the Board's approval. A copy of the minutes was provided to the Board members prior to the meeting for their review. Mr. Swearingen made a motion to approve the May minutes with the revision on page 3, paragraph 2, by removing the sentence regarding deferring until 2019 legislative session. The motion was seconded by Ms. Ortel and unanimously approved by the Board.

Mr. Warren presented the Executive Director's Report (report on file in the official Book of Minutes), which included financial information as of June 30, 2017, along with a report on total number of active licensees, consumer complaints received and company inspections conducted to-date during FY 2017. Mr. Warren reported a budget increase to \$450,000 for FY 2018. He reminded the members that the Board was now collecting ALEA fees and ALEA was billing the Board.

Mr. Warren also presented the Administrator's Report on activities performed by staff since the last Board meeting (report on file in the official Book of Minutes).

Mr. McEwen presented the Legal Counsel's Report to include a Consent Agreement in the matter of Case 2017-011C for the Board's approval. He reported that licensing and training violations were cited and a fine of \$20,000 had been assessed and paid. Mr. James, Board Investigator/Inspector, reported that the company had made efforts to correct the deficiencies. Ms. Ortel made a motion that the Consent Agreement in the

matter of Case 2017-011C be approved as presented. The motion was seconded by Ms. Davis and unanimously approved by the Board.

Mr. Barrows, Board Administrator, reported that the Training Standards Committee had been established and the first meeting would be scheduled after Committee members' contact information had been disseminated. He reported that the Committee was comprised of 5 individuals, representing the security business, with law enforcement and/or military experience, along with Ms. Davis serving as Committee Chair.

Mr. Warren indicated that there was no information to report concerning the Legislative Committee activities.

Mr. Warren reported that the Administrative Services Contract with Warren and Company was scheduled to expire in July 2018. He recommended a committee be formed to work on the bid specifications. Mr. Murphy appointed the following to service on the Committee to work on preparing the bid specifications to be presented to the Board: Mr. Murphy, Mr. Swearingen, Mr. Warren and Mr. McEwen.

Mr. Warren reported that the International Association of Security & Investigative Regulators (IASIR) was scheduled to meet in November in Chattanooga, Tennessee. Mr. Warren indicated that he and the Board's Investigator planned to attend and asked that members and General Counsel notify him of their interest in attending this conference.

Mr. Warren reported that the upcoming IASIR conference conflicted with the next regularly scheduled meeting of the Board (November 9<sup>th</sup>). It was the consensus of the Board to cancel the November 9<sup>th</sup> meeting and to meet, instead, on November 27, 2017, and that the meeting be held at 10:00 a.m. to facilitate an Administrative Hearing by the Board on this date.

The Board discussed presenting the legislative recommendations to the Board at the November meeting, in preparation of the 2018 Legislative Session.

Mr. Murphy called for comments from the public and there were none from the guests present at the meeting

There being no further business of the Board, Mr. Murphy adjourned the meeting at 2:10 p.m.

Respectfully Submitted,



Kevin Murphy  
*Chair*



Keith E. Warren  
*Executive Director*

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