



Alabama Security Regulatory Board
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MINUTES
Board Meeting
Thursday, February 11, 2016

A meeting of the Alabama Security Regulatory Board was called to order at 1:30 p.m. on Thursday, February 11, 2016 at its office located at 2777 Zelda Road, Montgomery, Alabama, in order to conduct business. The following Board members were in attendance: Mr. Kevin Murphy (Chair), Ms. Stephanie Ortel (Vice Chair), Mr. Burke Swearingen, member, and Mr. Sid Lockhart, member. Board member not in attendance was Ms. Carol Dodgen. Also in attendance were Mr. Keith E. Warren (Executive Director), Mr. Cameron McEwen (Legal Counsel), Mr. Randy Barrows (Administrator), Mr. Mike James (Investigator) and Ms. Renee' Reames (Executive Secretary to Mr. Warren and recording secretary).

Public Notice of this regularly scheduled meeting was submitted to the Secretary of State's web site at www.sos.alabama.gov in accordance with the requirements of the Alabama Open Meetings Act, and advertised on the Board's web site.

The minutes from November 19, 2015 Board meeting were presented for the Board's approval. A copy of the minutes was provided to the Board members prior to the meeting for their review. Mr. Lockhart made a motion to dispense with the reading of the minutes and to approve the November minutes as presented. The motion was seconded by Mr. Swearingen and unanimously approved by the Board.

Mr. Warren presented the Executive Director's Report (report on file in the official Book of Minutes), which included revenue and expense totals and fund balance as November 19, 2015, along with FY 2016 financial activities. He commented to the vouchers were up-to-date, however, there had been some delays experienced through the State's new STAARs accounting system. Mr. Warren also reported on the total number of active licensees, certified trainers and companies, along with the number of consumer complaints received in 2015 and 2016.

Mr. Warren reported that the Board had received a membership invitation from the International Association of Security and Investigative Regulators (IASIR). The Board discussed the benefits in joining this Association. Mr. Swearingen made a motion to join IASIR for one year to include one membership with two participants (one voting and one non-voting members) for the Executive Director and one staff member. The motion was seconded by Ms. Ortel and unanimously approved by the Board.

Mr. McEwen presented the Legal Counsel's Report to include two Consent Agreements. He present the Consent Agreement concerning case 2015-004C, which had been presented previously and deferred pending renegotiation by the Board. Mr. McEwen recommended that the Board approve the Consent Agreement as presented, although the company continues to come into compliance. Ms. Ortel made a motion to approve the Consent Agreement as presented. The motion was seconded by Mr. Lockhart and unanimously approved by the Board.

Mr. McEwen presented the Consent Agreement concerning case 2016-001, based on an inspection by the Board. He explained that one of their security guards had been murdered on the job, and upon inspection, it was determined that the guard was not licensed and the company was not licensed. Following discussion, Mr. Swearingen made a motion to approve the Consent Agreement as presented. The motion was seconded by Ms. Ortel and unanimously approved by the Board.

Mr. Warren reported that he had submitted to the Governor's Office the recommendation to appoint Ms. Debra Davis to the Board replacing Ms. Dodgen. He indicated that this appointment was pending.

Mr. Lockhart announced that he was not seeking reappointment to the Board; his term had expired at the end of August, 2015.

Mr. Warren reported that he had not received the appointment letter from the Montgomery Chapter of ASIS (American Society for Industrial Security) concerning the unexpired term held by Mr. Murphy. Mr. Murphy reported that the letter had been sent, but had been lost. Mr. Swearingen made the motion that should the letter not be received by May's meeting, he recommended that that Kevin Murphy be reappointed to fill the unexpired term, in accordance with 34-27-2(b) authorizing the Board to make an appointment to the Governor. The motion was seconded by Mr. Lockhart and unanimously approved by the Board.

Mr. Warren presented a proposal to digitize licensee records. He explained that the software cost would be paid by Warren & Company. Following a review of the proposal, Mr. Lockhart made a motion to accept the proposal from Business Systems & Consultants, Inc. at a cost of \$14,935.35. The motion was seconded by Mr. Swearingen and unanimously approved by the Board.

Mr. Barrows reported on the NIS (federal) audit, which had concluded in February, and a formal report would be forthcoming. He stated that the two deficiencies cited at the last audit had been corrected and another audit would be expected in approximately three years. Mr. Barrows stated that the State audit had been conducted during this same time as the federal audit, but a formal report has not yet been received.

Mr. Warren reported that the proposed legislative bill to consolidate State Boards had not passed.

Mr. Murphy opened the floor for comments and there were none. The Board thanked Mr. Lockhart for his service on the Board.

The next regularly scheduled meeting of the Board is May 12, 2016 at 1:30 p.m.

There was no further business and Mr. Murphy adjourned the meeting at 1:59 p.m.

Respectfully Submitted,



Kevin Murphy
Chair



Keith E. Warren
Executive Director

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