



Alabama Security Regulatory Board
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MINUTES
Board Meeting
Thursday, August 11, 2016

A meeting of the Alabama Security Regulatory Board was called to order at 1:30 p.m. on Thursday, August 11, 2016, at its office located at 2777 Zelda Road, Montgomery, Alabama, in order to conduct business. The following Board members were in attendance: Mr. Kevin Murphy (Chair), Ms. Stephanie Ortel (Vice Chair), and Mr. Burke Swearingen, member. Board members not in attendance were Ms. Carol Dodgen and Mr. Sid Lockhart. Also in attendance were Mr. Keith E. Warren (Executive Director), Mr. Cameron McEwen (Legal Counsel), Mr. Mike James (Investigator) and Ms. Renee' Reames (Executive Secretary to Mr. Warren and serving as recording secretary).

Public Notice of this regularly scheduled meeting was submitted to the Secretary of State's web site at www.sos.alabama.gov in accordance with the requirements of the Alabama Open Meetings Act, and advertised on the Board's web site.

The minutes from May 12, 2016 Board meeting were presented for the Board's approval. A copy of the minutes was provided to the Board members prior to the meeting for their review. Ms. Ortel made a motion to approve the May 12, 2016 minutes as presented. The motion was seconded by Mr. Swearingen and unanimously approved by the Board.

Mr. Warren presented the Executive Director's Report (report on file in the official Book of Minutes), which included revenue, expenses and fund balance as August 3, 2016. Also included in his report were the total number of active licensees, certified trainers and companies, indicating that 68 companies had their corporate office in Alabama and 92 companies had out-of-state corporate offices. He also reported on the number of company inspections that had been conducted in FY 2016 (47 to-date), along with the number of consumer complaints received in FY 2015 and FY 2016.

Mr. Warren presented the Administrator's Report on activities performed in June and July, since the last Board meeting.

Mr. McEwen presented the Legal Counsel's Report to include seven (7) Administrative Law Judge (ALJ) recommendations regarding the following cases. A copy of the ALJ's recommendations was provided to the Board members for their review prior to the meeting. Mr. McEwen reported that a Final Order would be sent to these individuals based on the Board's decision in these matters.

Case 2016.008D – Ms. Ortel made the motion to accept the ALJ recommendation to deny the license. The motion was seconded by Mr. Swearingen and unanimously approved by the Board.

Case 2016.010D – Mr. Swearingen made the motion to accept the ALJ recommendation to grant the license. The motion was seconded by Ms. Ortel and unanimously approved by the Board.

Case 2016.011D – Ms. Ortel made the motion to accept the ALJ recommendation to deny the license. The motion was seconded by Mr. Swearingen and unanimously approved by the Board.

Case 2016.012D – Mr. Swearingen made the motion to accept the ALJ recommendation to deny the license. The motion was seconded by Ms. Ortel and unanimously approved by the Board.

Case 2016.013D – Ms. Ortel made the motion to accept the ALJ recommendation to deny the license. The motion was seconded by Mr. Swearingen and unanimously approved by the Board.

Case 2016.014D – Mr. Swearingen made the motion to accept the ALJ recommendation to deny the license. The motion was seconded by Ms. Ortel and unanimously approved by the Board.

Case 2016.016D – Ms. Ortel made the motion to accept the ALJ recommendation to deny the license. The motion was seconded by Mr. Lockhart and unanimously approved by the Board.

Mr. Swearingen reported that the Governor's office had been notified of Ms. Dodgen's vacant term and a resume had been submitted for the Governor's consideration along with a letter of recommendation for the ASIS Birmingham Chapter. He stated that since six months had past, he recommended the Board approve the appointment. Mr. Swearingen made a motion to exercise statute § 34-24C-2(b) and appointment Ms. Debra Davis for the term held by Ms. Dodgen. The motion was seconded by Ms. Ortel and unanimously approved by the Board.

Mr. Swearingen reported that Mr. Murphy's term had expired and a letter of recommendation from the local ASIS chapter had been sent to the Governor over six months ago for consideration of reappointment. Mr. Swearingen made the motion to exercise statute § 34-24C-2(b) and reappointment Mr. Kevin Murphy. The motion was seconded by Ms. Ortel and unanimously approved by the Board.

The Board members discussion the appointment for Mr. Lockhart's term as well.

Mr. Mike James reported that the International Association of Security and Investigative Regulators would meet in October to discuss best practices. It was the consensus of the Board to approve Mr. James to attend. Mr. Murphy asked Board members to submit recommendations to him before the next meeting in November regarding proposed changes to the statute, and a draft would be presented at that meeting for the Board's review.

Mr. Warren recommended the renewal of the Legal Services contract. Ms. Ortel made a motion to renew for one year the legal services contract at the current rate of \$20,000 per year for services provided by Mr. McEwen. The motion was seconded by Mr. Swearingen and unanimously approved by the Board.

Mr. Warren presented two current Rules: 832-X-1-.08(11)(c) Firearms: Shotgun Qualifications Course, and 832-X-1-.8(12)(e) Firearms: Rifle Qualification Course. He recommended the Rules be changed to reflect a passing score of 80% rather than 100%, in accordance with other Rules. Mr. Swearingen made a motion to approve the Rules as amended. The motion was seconded by Ms. Ortel and unanimously approved by the Board.

Mr. Warren present a new Rule, 832-X-1-.12 License Renewals, establishing a lapsed time between renewals. Mr. Swearingen made a motion to approve the new Rule establishing a 2-year period after expiration of a license and clarification of the renewal process. The motion was seconded by Ms. Ortel and unanimously approved by the Board.

Mr. Murphy opened the floor for comments and support was given to the new Rule regarding renewal period and process.

Mr. Murphy complimented the Board members and administrative staff for their good work and professionalism to the industry. Mr. Warren reported that an officer from the Montgomery County Sheriff's department was present during administrative interviews of licensees and other improvements had been made at the Board's office concerning security.

The next meeting of the Alabama Security Regulatory Board is scheduled to meeting on Thursday, November 10, 2016 at 1:30 p.m.

There was no further business and Ms. Ortel made a motion to adjourn the meeting. The motion was seconded by Mr. Swearingen and Mr. Murphy adjourned the meeting at 2:20 p.m.

Respectfully Submitted,



Kevin Murphy
Chair



Keith E. Warren
Executive Director

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